



How to have a Roundtable on 112 organised in your country?

The 112 Roundtables are co - organised by:

- The European Emergency Number Association – EENA
- national authorities, such as a Ministry of Interior or other institution responsible for the implementation of 112
- and by a Member of European Parliament from the host country

Objective of the seminar:

- Provide national emergency authorities with a roadmap on how to best tackle the problems and challenges related to the implementation and functioning of the European emergency number 112 in the host country,
- Share experience and best practices with European and international experts,
- Enable national stakeholders to meet and speak up their position.

The 112 Roundtable is normally held during **1 day**, with possibility of some parallel sessions/workshops.

Individuals or organisations can request **EENA expertise and cooperation in organising a 112 Roundtable** in their country / region. Before sending us that kind of request, you should be aware of the divisions of the tasks and actions between the co-organisers of the event.

EENA is non-profit organisation. Due to this fact we are not able to participate financially. However, we are willing to contribute with our network of experts (professional users, solutions providers, EC officials, NGO's), knowledge and experience.

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is a non-for-profit association



EENA:

- Prepares the draft programme of the event that is discussed with the national authorities. As we always make efforts to include the national speakers into the programme we closely cooperate on that issue with local authorities,
- Notifies our speakers in advance about the conference in order to be sure they will be available for that day,
- Invites the other international guests to attend the event.

The authorities of host country:

- Book the location for the event,
- Arrange venue and accommodation for speakers (in coordination with MEP's office),
- Invite the national authorities responsible and emergency services representatives to attend along with local authorities,
- Participate in coverage of expenses of some of the speakers (flights, accommodation, in coordination with MEP's office),
- Prepare the printing of the materials: programme of the conference and roll-up banner – stand

The office of the Member of the European Parliament:

- Participates in cost coverage of speakers (flights, accommodation, in coordination with national authorities) – till now the financial support was obtained through the political group funding,
- Coordinates invitations to the press with local authorities in order to promote the event on the local and European level
- Invites some other MEPs to attend the 112 Roundtable with cooperation of EENA

If the above conditions are satisfactory for you and you are willing to organise **the 112 Roundtable** in cooperation with EENA feel free to contact Jérôme PÂRIS,
by email: jp@eena.org or by phone: +32 (0)2 534 97 89.